

Edwardsville Arts & Crafts Fair-Crafter Frequently Asked Questions

Description of the show:

The Edwardsville Arts and Crafts Fair is an annual show sponsored by the Edwardsville Band Boosters to support the Edwardsville High School band program and occurs the second weekend in November. The show has 325 booths and approximately 4,000 – 5,000 visitors every year.

How do I apply for the show?

Application must be made through our website at: <https://www.edwardsvillebands.com/events> under craft fair.

If you are a returning crafter, registration for the following year will be available online as of 5 pm the Saturday of the fair. We will also have people to assist you to register online at the registration table starting at 9 am on Sunday of the fair. Paper contracts are available at the registration desk, however, any paper registrations/checks will add an extra \$15 fee for processing. We will not accept paper applications after the close of the current year's fair.

Is it possible to rent space for a single day?

No. Per the contract all booth rentals are for two days.

Do all items sold in booth have to be handmade?

Yes. Per the application ALL items sold in your booth must be a minimum of 50% handmade by the crafter who is named on the application.

What are your guidelines for allowable craft items?

In order to maintain the nature and quality of our show and provide the best experience for our crafters and guests, the Edwardsville Band Boosters uses the following guidelines:

1. An item must be made "from scratch" (starting with basic materials) or you must have made a significant artistic or practical improvement to an existing item. An item is also allowable if it features your original creative work, for example – drawings and paintings or photographs.
2. An item must be crafted by you or someone in your immediate family. You should be able to describe how an item is made, if asked, even if you did not make it yourself, for example – a spouse manning the booth.
3. You may NOT sell items you have purchased from another source and are re-selling without having made significant crafting improvement or embellishment. We do not accept items manufactured and sold through consultants or representatives. No direct sales vendors.
4. You may not sell clothing or accessory items with a "Made In" or other manufacturing tag, unless you can clearly show your significant crafting improvement to the items.

What are your booth sizes?

Gym spaces are 9 feet wide by 8 feet deep

Hallway spaces are 12 feet wide by 4 feet deep

Commons spaces are 9 feet wide by 8 feet deep

Main Lobby spaces are 8 feet wide by 9 feet deep.

When is set up?

Friday night 8:00 PM – 10:00 PM

Saturday morning 6:30 AM – 8:30 AM

Sunday morning 9:00 AM – 11:00 AM

What are show hours? Can I begin packing my booth up early on Sunday afternoon?

Show hours are: Saturday 9:00 a.m. – 4:00 p.m.

 Sunday 10:00 a.m. – 4:00 p.m.

Tear down of booths is prohibited prior to 4:00 p.m. on Sunday. No vehicles are to be moved for loading until this time. Violation of this may result in removal from future shows. Customers are in the building until the show closes at 4:00 p.m. and for their safety we request your compliance.

Can I begin setting up before 8:00 PM on Friday night? Why is it so late?

No. The doors to the building remain locked until 8:00 PM to give our volunteers time to set up. Many times we do not have use of the facility until 5:00 PM due to sports practice and other events in the building. Crafter packets will not be passed out until 8:00 PM. Booths do not have to be set up on Friday night. The deadline for setting up your space is 8:30 AM on Saturday morning.

Is electricity available in all booth spaces? What is the cost?

No. Electricity is available to a limited number of booths. Both Gym A and Gym B spaces only provide electric to the exterior walls. No electrical connection is available to the interior rows. All hallway, Commons, and Main Lobby spaces have electricity available. The fee is \$10 for one booth and \$5 for each over that and must be paid for with your application.

Do you rent tables and chairs?

6 OR 8 foot tables can be rented for the full weekend at a cost of \$10. If you need chairs, please see the registration booth.

Are there 'helpers' available to carry my items?

Student helpers are available during Friday night and Saturday morning set up to assist you with unloading your vehicle (students are not available to help set up your booth). They will also be available on Sunday, after the close of the show, to assist you with loading items back into your vehicle. Students will also be available during the duration of the show to take food orders from our concession and bake sale areas. They can also sit in your booth for potty breaks but are not allowed to sell items.

Am I able to choose my booth space?

Returning crafters have until February 1st every year to retain their previous year booth space. After March 15th, any remaining spaces will open up to all new applications and are assigned based on the date of online registration completion. We will make every effort to comply with space requests when possible. If you cannot work with space substitutions please note on the application and we will contact you.

Are you promoters?

No, we are the Edwardsville Band Boosters and are a 100% volunteer organization.

What if I have to cancel?

The cancellation date to receive a full refund is October 1. Each situation is reviewed on a case by case basis after the deadline. Please note you must email us prior to Friday night set up if you are unable to attend in order to participate in future shows. A no contact, no show means you are no longer eligible to participate in our show.

Where do we park? Can I park a trailer or RV?

Parking for crafters is along the North and East sides of the high school and in the Staff lot at the front of the high school closest to The Care Center. Trailers and RV's are allowed, however, we ask that if you require more than one space for your trailer to park your vehicle in the Staff Lot so that more crafters are able to park closer to the building. NO PARKING AT THE RP LUMBER CENTER.

What is the deadline to apply for the show and is there a waiting list?

Deadline to apply is May 1st. We do have a waiting list - all applications not accepted by June 1 will be placed on our waitlist.. While we do have some cancellations after June 1st, they are few and it is unlikely you will have a booth if you haven't been confirmed by then.

How do I apply for next year's fair? Returning crafters will receive an emailed password after 4 on the Saturday of the fair. This password is for returning crafters only. Do not share. This will allow you to register for your same spots OR have priority for changes UNTIL FEBRUARY 1. After February one, anyone can register and will be placed in order received. To register, see our registration page at <https://www.edwardsvillebands.com/events> .